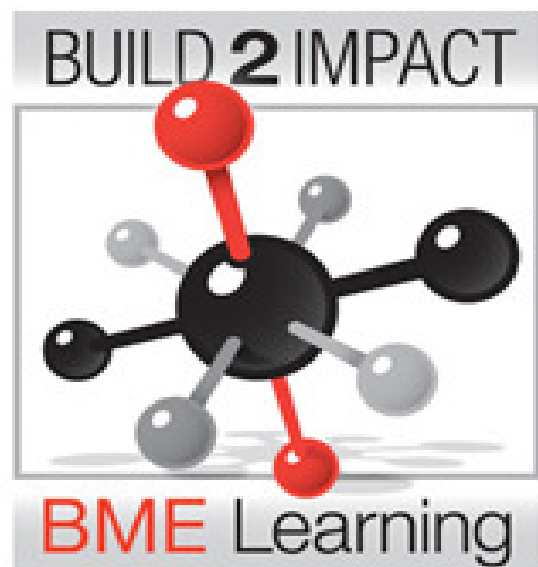


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Risk Strategy



Helen Finister

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Build2Impact Risk Strategy

Introduction

The purpose of this paper is to outline the current position of the Build2Impact risk management strategy/ register and identify strengths and weaknesses prior to mapping out an outline strategy for future management.

Aim of the Strategy

To establish sustainable and efficient risk management arrangements to effectively identify, assess and control the major risks to the Build2Impact Project objectives.

Objectives of the Strategy

- Maintain existing control over harm and loss risks.
- Establish arrangements that ensure that the BME Learning Networks Executive and Members know what major risks the Build2Impact Project faces and what is being done to address them.
- Embed risk management into the Build2Impact Projects management processes.
- Ensure that all those involved in the Build2Impact Project understand their responsibilities for risk management, and how to meet them.

Critical Success Factors

The Build2Impact Project, supported by the BME Learning Network Executive, need to develop arrangements which:

- Enables the Build2Impact Project to performance and take advantage of opportunities
- Focus on the major risks to the Projects aims and objectives
- Provide a clear picture of the major risks the Build2Impact Project faces, their nature, potential impact and their likelihood
- Establish a shared and unambiguous understanding of what risks will be tolerated
- Develop an awareness of the Projects ability to control the risks identified
- Are embedded in the Projects planning and decision-making processes
- Actively involve all those responsible for planning and delivering tasks for the Project
- Clarify and establish roles, responsibilities and processes
- Include regular risk monitoring and review of the effectiveness of risk controls
- Are non-bureaucratic, cost efficient and sustainable

The Strategy - What We Are Going To Do?

It is proposed that Build2Impact has a risk register to enable risks to be reviewed and reduced in size and scope as the Project develops. The risk register is detailed below and has been developed to reflect the Outcomes expected from the Build2Impact Project.

The register will be monitored and evaluated on a quarterly basis by the BME Learning Network's Executive Committee who will accept progress reports in order that they are clear about the risks and can instruct Officers to take appropriate action to reduce the risk.

Risk Register

Outcome 1 –Develop a resource base for members to meet the Common Inspection Framework requirements specifically running training in MATRIX Accreditation for IAG; develop a team of champions/experienced learning providers who can coach new BME VCS learning providers who up to now have only hosted learning provided by Colleges; develop distance learning material which will be available on our website to complement classroom based training and one-to-one coaching; train the trainer activities to meet Government changes in tutor qualifications (P/C/DTLs) and address skills deficits to enable active promotion of community cohesion and neighbourhood renewal activities.

Risk	Impact	Likelihood	Controls in place	Additional control measures required	Owner
1.1 Encouraging Network Members engagement in the Project and use of services the Project can offer					
Members understanding of the requirements of the Common Inspection Framework	Medium	Medium	Communication strategy and Network events to ensure that members can take on the information in an easy to understand format	Seek funding agency input to make it clear to Members the requirements	HF/RG
Members failure to take up the activities offered by Build2 Impact	High	Medium	Face to face visits to Network members and explain the content of the programme and how they might benefit	Implement a cascade structure so that other Network Members are promoting the benefits of the project	HF/RG
Members unhappy with services provided	Medium	Low	Project co-ordinator liaises regularly with Network Members and Executive Committee	Regular reviews of Project Impact	HF/RG

Risk	Impact	Likelihood	Controls in place	Additional control measures required	Owner
Super Coaches not undertaking the role effectively to support members	Medium	Medium	Ensure that the development of Super Coaches and subsequent support is clear and that the individuals involved have the skills necessary to undertake the role	Ensure that the Super coaches have an investment in supporting the other members by making them lead organisations in Network bids.	
1.2 Providing Members with relevant information and advice so that they use the service available and improve their current position					
Information available to members is not being used or accessed	Medium	Medium	Ensure content of information is relevant to Network Members and that it is in a useable and acceptable format. Priorities information to members ensuring not to overload them with irrelevant content		RG
Distance learning materials are not being accessed by Network Members	Medium	Medium	Ensure Members are involved in the development of materials and that the content is linked to the activities which members are engaged in.	Contact Members and remind them of the information available and its links and relevance to their individual, organisational and the wider Networks needs	HF/RG
1.3 Provide Members with access to high quality and diverse learning opportunities, related to their priority concerns, so that they can improve their knowledge and skills level.					
Members capacity and time to engage	High	High	Ensure that the services on offer are compelling and that they make best use of member's time. Ensure that priorities are		HF/RG
Lack of take up of the training for trainers courses	Medium	High	From the Capacity Building Assessments priorities the Members and encourage engagement		HF/RG

Outcome 2 – Work with 10 of our member organisations annually over the 3 years of funding providing in depth practical advice and guidance so they have embedded quality systems to meet commissioning body requirements for learning delivery and the skills and confidence to participate in consortium bids presented by the Network. We will run networking and skills workshop events for all our members, updating and helping with bidding opportunities.

Risk	Impact	Likelihood	Controls in place	Additional control measures required	Owner
2.1 Lead the development of high quality performance by Network Members, by implementing Network performance standards and the accompanying kite-mark so that services can demonstrate quality of delivery to funders and other stakeholders					
Reputation of BME sector in relation to the delivery of quality services	High	Medium	Development and launch of quality standard. Promotion of standard to key funding agencies		HF
Network members fail to meet required standards	High	Low	Ensure that the support provided to Network Members is confident that the organisation is ready before going for accreditation	Input more resources and time to ensuring that the organisation succeeds.	HF
2.2 Promote joint working and collaboration by Network Members so that they can maximise access to funding					
Promote joint working and collaboration by Network Members so that resources are not wasted on unnecessary competition	High	Low	Ensure engagement in commissioning opportunities is encouraging to all members and that they understand the benefits of working together		HF

Risk	Impact	Likelihood	Controls in place	Additional control measures required	Owner
2.3 Help Members to improve funding and procurement relationships with major funding agencies so that the sector can increase its involvement in the provision of effective learning and skills provision					
Funding Agencies fail to recognise the Network's efforts to support members to improve their skills and ability to deliver	High	Low	Arrange face to face meetings with major funders. Arrange for funders to attend Network events to meet and work with Network members Encourage Funders engagement in Task and Finish Steering Group to support the projects outcomes	Develop compact/agreement with key funding agencies	HF
2.4 Many partners are already overstretched with their own work to devote a lot of time to Steering Group.					
Lack of Partner Engagement	Medium	High	Ensure partner involvement is realistically assessed Ensure benefits of partner involvement are made very clear.	Where possible, some funding could be attached to the work	HF
2.5 Keeping up to date with the national and regional learning and skills agenda					
Changes in national and regional policies re. learning and skills which have an affect on the Projects activities	Medium	High	Ensure Build2Impact staffing attend national, regional and local briefings on policy and initiatives.	Develop and maintain efficient information-sharing processes so that all Network members are kept up to date with changes of policy and government agenda.	HF/RG

Risk	Impact	Likelihood	Controls in place	Additional control measures required	Owner
2.6 The Build2Impact Project will rely heavily on the knowledge and skills of its staff and partners. If they leave, then it would take time to replace these assets.					
Loss of current staff and key partners	Low	High	Development of resources and briefing papers capture much of the knowledge of partners	Efficient data collection processes If staff leave, managers to ensure efficient and effective handover of resources.	Executive Committee Chair
2.7 The Build2Impact Project would not survive unless resources are in place for activities and staffing					
Lack of continued financial resources	Low	High	<ul style="list-style-type: none"> • Be aware of potential funding sources • Demonstrate importance of Build2Impact Project to key funders • Work closely with LSC and other important learning bodies 	Ensure agreed work-plan is carried out to demonstrate the Build2Impact Projects efficiency and effectiveness.	Executive Committee Chair